



**MEDICAL & TEACHING INSTITUTION HAYATABAD MEDICAL COMPLEX /  
KGMC PESHAWAR AND ITS CONSTITUENTS  
VACANCIES ANNOUNCEMENT**

Applications are invited for the following posts / vacancies at Medical & Teaching Institution Hayatabad Medical Complex / KGMC Hayatabad Peshawar and its constituents. The candidates must have domicile of Khyber Pakhtunkhwa / Merged districts with the following conditions.

| S. No | Nomenclature of Post  | Gender          | Age (Yrs)   | Qualification/Experience   |
|-------|---|-----------------|-------------|--|
| 01.   | <b>Specialist Registrar:<br/>(Contract)</b><br>a) Anesthesia<br>b) Obs & Gynae<br>c) Cardiology<br>d) Nursery | Male/<br>Female | Up<br>to 45 | <b>Qualification:</b><br>a) MBBS or equivalent qualification recognized by PM&DC/PMC.<br>b) Relevant level-III or higher qualification in the specialties approved by SRC & recognized /registered by PM&DC. OR<br>c) FCPS or equivalent qualification in relevant subject.<br><b>Note:</b><br>1. In case of super / sub specialties the candidate shall preferably have <b>one year</b> recognized training/ experience in the relevant super / sub specialty.<br>2. The services of selected candidate will be for a period of 01 year further extendable upon the approval of the BoG's, MTI-HMC. Maximum total duration of the post will be 03 years.<br>3. Private practice will not be allowed |
| 02.   | <b>Trainee Registrar:<br/>(Contract)</b><br>a) Oral & Maxillofacial   | Male/<br>Female | Up<br>to 35 | <b>Qualification:</b><br>a) MBBS or equivalent Medical qualification from recognized university / registered by the PM&DC/PMC.<br>b) FCPS Part-II training completed in respective subject.<br><b>Note:</b><br>1. The services of selected candidate will be for a period of 01 year further extendable upon the approval of the BoG's, MTI-HMC. Maximum total duration of the post will be 03 years.<br>2. Private practice will not be allowed   |

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| 03 | Internal auditor<br>(Contract)             | Male/<br>Female | Up<br>to 45 | <p><u>Qualification:</u></p> <p>a) Chartered Accountant (ACCA(UK) / Certified internal auditor (CIA-US)</p> <p><u>Experience</u></p> <p>b) Two (02) years post qualification experience (The training period required by professional experience for award of final degree/certification/membership will not be recognized as experience). Good understanding of risk-based auditing and IPP Framework.</p>   |
| 04 | Assistant Anesthetist<br>(Contract)        | Male/<br>Female | —           | <p><u>Qualification:</u></p> <p>a) MBBS or equivalent qualification from recognized University or equivalent qualification recognized by PM&amp;DC/PMC.</p> <p>b) Completion of House Job Certificate.</p> <p>c) Preference will be given to candidates having post graduate qualification/ experience in relevant field.</p>   |
| 05 | Medical Officer<br>(Sonologist) (Contract) | Female          | —           | <p><u>Qualification:</u></p> <p>a) MBBS or equivalent qualification duly recognized by and registered with PM&amp;DC/PMC.</p> <p>b) One year training or relevant experience in recognized teaching training institution is required.</p> <p>c) The candidate must have valid / PMDC registration.</p>  |
| 06 | Network administrator<br>(Contract)        | Male/<br>Female | Upto<br>35  | <p><u>Qualification:</u></p> <p>a) M.Sc. Computer Science / BCS (Hons) of 16 years' equivalent qualification from recognized University.</p> <p><u>Experience:</u></p> <p>b) At least 03 year's practical experience in network administrator and server administration, windows directory setup, Linux and manageable switch on fiber optic, wireless and firewall solution etc.; from recognized sectors.</p> <p>c) Preference will be given to those having hand on experience of managing fiber optic network of more than 500 nodes.</p> |
| 07 | JCT Cardiology<br>(Contract)               | Male/<br>Female | Up<br>to 30 | <p><u>Qualification:</u></p> <p>a) 2<sup>nd</sup> Class Secondary School Certificate from recognized Board.</p> <p>b) Diploma in Concern specialty from KPK Medical Faculty or its equivalents in relevant field.</p> <p>OR</p> <p>c) BS/B.Sc. in the respective Field/Technology.</p>  |
| 08 | Security supervisor<br>(Contract)          | Male            | Up<br>to 55 | <p>Retd. Subedar Or Naib Subedar of Pakistan Army Force &amp; Frontier core.</p>  |



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|----|------------------------------|-----------------|-------------|---|
| 09 | Receptionist<br>(Contract)   | Male/<br>Female | Up<br>to 35 | <b>Qualification:</b><br>a) Intermediate Certificate from<br>Recognized Board with 01 year Diploma<br>in IT from Technical Board.<br><b>Experience:</b><br>b) 02 years of post-qualification<br>experience as Receptionist in any Govt.<br>or Govt. registered organization |
| 10 | Quality Assurance<br>Trainee | Male/<br>Female | Up<br>to 28 | <b>Qualification:</b><br>a) At least Bachelors in Social & Health<br>sciences from HEC recognized university.<br><b>Other:</b><br>Service of the selected candidate will be<br>for a period of 01 year only.  |
| 11 | Driver (Contract)            | Male            | Up<br>to 40 | <b>Qualification:</b><br>a) Secondary School Certificate from<br>recognized Board.<br>b) Having valid both HTV&LTV Driving<br>License.<br><b>Experience:</b><br>c) 05 years' experience as Driver.  |
| 12 | Guider (Contract)            | Male            | Up<br>to 40 | <b>Qualification:</b><br>a) Secondary School Certificate from a<br>recognized board.  |

#### **TERMS & CONDITIONS:**

1. Age of superannuation i.e. 60 years applicable to all posts as per Government rules.
2. Application Form is available on HMC website i.e.; <http://www.hmckp.gov.pk/downloads.php>. Applications accompanied with complete bio-data and academic / experience / domicile certificates along with 02 recent photographs and CNIC photocopy duly attested must reach **through only registered couriers services / Post office to the HR Department MTI-HMC within 15 days** of the publication of this advertisement on a prescribed form. **By hand submission of the application form will not be entertained by the HR department.**
3. Application Form along-with **Bank Draft / Pay Order** in favor of Hospital Director-MTI-HMC or through direct deposit in Bank of Khyber, HMC Branch, Receipt Account, Branch Code 0185, A/C Number# PLS-3002107103 as per the payment details given below must reach **through only registered couriers services / Post office to the HR Department MTI-HMC.**

| Description | Payment                  |
|-------------|--------------------------|
| S.No.01-06  | 1000/-Rs(Non-Refundable) |
| S.No.07-12  | 500/-Rs(Non-Refundable)  |

4. Those applicants having distinction in university (not college) must attach authentic document or proof with application form.
5. In case if the documents reach after due date by the courier even if the Bank draft/ payment is done within due date will not be entertained.
6. Only shortlisted candidates will be called for interview. Short listing will be done either by written test or by their pre-interview marks or both.
7. Their services will be governed, under the Khyber Pakhtunkhwa Medical & Teaching Institutions Reform Act 2015 (amended from time to time).
8. If the closing date fixed for the receipt of application form falls on an official holiday, the next working day shall be considered as the closing date.
9. An application after the closing time and date shall stand rejected.

10. The Scrutiny Committee shall be competent to reject applications which are incomplete. However the aggrieved candidates can appeal to the competent forum of HMC for review. The decision of the competent forum there of shall be final.
  11. Experience Marks will be given to only those candidates who have experience in relevant subject / field, and experience wherever prescribed shall be counted after the prescribed qualifications for the post(s).
  12. In case of large number of candidates, MTI-HMC may hold screening test for shortlisting of candidates. Screening test marks will carries no weightage and it will just be used to bring the number of candidates to manageable level for interview.
  13. On detailed scrutiny of the applications after screening test, if any candidate is found ineligible in any respect under the rules, his /her candidature will be cancelled regardless of the fact whether he/ she has appeared in the screening test or qualified therein.
  14. Any candidate may be disqualified or excluded from interview if he/ she were
    - (a) *Convicted by the court of law.*
    - (b) Dismissed from public service.
    - (c) Knowingly furnishes any false information.
    - (d) Suppresses any information which may lead to his/ her disqualification.
    - (e) Attempts to obtain support for his/ her (candidature by improper means).
    - (f) Submits forged certificates.
    - (g) Tempers with the entries in his/ her age and academic certificates etc.
    - (h) Misbehaves in the interview.
  15. Original documents should be produced at the time of interview.
  16. The service of selected candidates will be for a period of 01 year further extendable upon approval from BoG's MTI-HMC or otherwise in regulation / policies.
  17. The competent authority has the power to increase or decrease or even cancelled the post as per requirement of MTI-HMC.
  18. No TA/DA is allowed for Test / Interview.
- MTI-HMC encourages individuals from minority groups, indigenous groups, and person with disabilities to apply. The quota system as per Government rules & regulation will be adopted.

**HOSPITAL DIRECTOR / MEDICAL DIRECTOR**  
**HUMAN RESOURCE DEPARTMENT**  
**MTI-HAYATABAD MEDICAL COMPLEX PHASE-IV PESHAWAR**

