



MTI - HAYATABAD MEDICAL COMPLEX

Doc. No.

HMC-HRD-F-02

HUMAN RESOURCE DEPARTMENT

Version No.

00

JOB DESCRIPTION

Date

02-05-2022

JD No.	04-DERM
Job Title	Specialist Registrar
Department	Dermatology
Reporting To	Medical Director

Job Overview	
Duties & Responsibilities	<ul style="list-style-type: none">
Job Requirements / Hiring Criteria	<p>Academic & Professional Qualifications:</p> <ul style="list-style-type: none"> <p>Related Experience:</p> <ul style="list-style-type: none"> <p>Skills/Competencies:</p> <ul style="list-style-type: none">Teaching under and post graduate studentsSupervising proceduresLiaison and coordination with patients, under and post graduate students, paramedics, <p>Working Conditions:</p> <ul style="list-style-type: none">08:00am to 04:00pm (Monday to Friday)Daily evening roundsEmergency service 24/7 on call duties <p>Physical Effort:</p> <ul style="list-style-type: none">Ward roundsUnder and post graduate classesOPD dutiesEmergency on call duties
Working Environment	

	Name	Designation	Date	Signature
Prepared by				
Reviewed by				
Approved by				

Acknowledgment:

I have read and understood my position description. I understand that these responsibilities maybe modified to meet arising needs in the department

Employee:	Date:
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