



	<b>MTI - HAYATABAD MEDICAL COMPLEX</b>	Doc. No.	HMC-HRD-F-02
	<b>HUMAN RESOURCE DEPARTMENT</b>	Version No.	00
	<b>JOB DESCRIPTION</b>	Date	02-05-2022

<b>JD No.</b>	05-DEN
<b>Job Title</b>	Dental Technician
<b>Department</b>	Dental & Maxillofacial
<b>Reporting To</b>	HOD Dental & Maxillofacial

<b>Job Overview</b>	A Dental Technician designs and creates restorative dental equipment and appliances. Their primary duties include creating dental devices, creating casts of patients' mouths and filling orders and prescriptions from Dentists.
<b>Duties &amp; Responsibilities</b>	<ul style="list-style-type: none"> <li>Construct, repair, and modify dental appliances, prosthetics, and other devices</li> <li>Follow prescriptions and instructions from dental professionals</li> <li>Select and prepare materials for use in dental appliances</li> <li>Use various equipment and tools, such as lathes, drills, and sanders</li> <li>Ensure accurate fit and function of dental appliances</li> <li>Maintain records of work completed and materials used</li> <li>Collaborate with dental professionals to achieve optimal results</li> </ul>
<b>Job Requirements / Hiring Criteria</b>	<b>Academic &amp; Professional Qualifications:</b> <ul style="list-style-type: none"> <li>Diploma or BS in Dental Technology</li> <li>Diploma Registered with the Pakistan Medical and Dental Council (PMDC)</li> <li>Strong hand-eye coordination and manual dexterity.</li> </ul>
	<b>Related Experience:</b> <ul style="list-style-type: none"> <li>Relevant experience will be preferred.</li> </ul>
	<b>Skills/Competencies:</b> <ul style="list-style-type: none"> <li><b>Surgical skills:</b> Ability to perform various dental surgeries, such as extractions, implants, and bone grafts.</li> <li><b>Diagnostic skills:</b> Ability to diagnose and manage various dental conditions, including oral pathology and radiology.</li> <li><b>Restorative skills:</b> Ability to restore teeth using various materials and techniques, such as fillings, crowns, and bridges.</li> <li><b>Prosthetic skills:</b> Ability to design and fit dental prostheses, such as dentures and implants.</li> </ul>

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<b>Working Environment</b>	<b>Working Conditions:</b> <ul style="list-style-type: none"> <li><b>Clinic or hospital setting:</b> Dental Surgeons work in a clinical or hospital setting, with access to dental equipment and technology.</li> <li><b>Sterile environment:</b> Dental Surgeons work in a sterile environment, with strict infection control protocols in place.</li> <li><b>Standing and sitting:</b> Dental Surgeons spend most of their time standing and sitting, with frequent adjustments to accommodate patients.</li> <li><b>Good lighting and ventilation:</b> Dental clinics and hospitals typically have good lighting and ventilation, ensuring a comfortable working environment.</li> </ul>
	<b>Physical Effort:</b> <ul style="list-style-type: none"> <li>Require moderate physical effort, involving standing, sitting, and manual dexterity to handle equipment and materials, with occasional lifting and bending.</li> </ul>

	Name	Designation	Date	Signature
Prepared by	Dr. Yasir Rehman	Asst Prof	07/04/2024	
Reviewed by	Dr. Zahid Qayyum	Assoc Prof	07/04/2025	
Approved by	Dr. Shehzad Akbar	Prof/MD	07/04/2025	

#### Acknowledgment:

*I have read and understood my position description. I understand that these responsibilities maybe modified to meet arising needs in the department*

Employee:	Date:
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