



MTI - HAYATABAD MEDICAL COMPLEX

Doc. No.

HMC-HRD-F-02

HUMAN RESOURCE DEPARTMENT

Version No.

00

JOB DESCRIPTION

Date

02-05-2022

JD No.	04-DEN
Job Title	Dental Surgeon
Department	Dentistry & Maxillofacial
Reporting To	HOD Dentistry & Maxillofacial

Job Overview	Dental surgeon job is to diagnose and treat various dental conditions, and contribute to the growth and development of dental department.
Duties & Responsibilities	<ul style="list-style-type: none">• To perform surgeries such as tooth extractions and reconstructive surgery, perform root canals and other procedures pertaining to the inside of teeth, and treat gum related diseases.• To write prescriptions for antibiotics or other medications.• To examine x- rays of teeth, gums, the jaw, and nearby areas for problems.• To make models and measurements for dental appliances, such as dentures, to fit patients.• To teach patients about diet, flossing, use of fluoride, and other aspects of dental care.• To clean and repair teeth, extracting teeth when necessary, fitting crowns and administering anesthesia prior to dental procedures.• To lead dental staff in patient care.
Job Requirements / Hiring Criteria	<p>Academic & Professional Qualifications:</p> <ul style="list-style-type: none">• MBBS/BDS or equivalent from recognized University or equivalent qualification.• Recognized by PM&DC/PMC. <p>Related Experience:</p> <ul style="list-style-type: none">• Relevant experience will be preferred. <p>Skills/Competencies:</p> <ul style="list-style-type: none">• Registered with the Pakistan Medical and Dental Council (PMDC).• Relevant clinical experience, preferably in a hospital setting.• Strong communication and interpersonal skills.
Working Environment	<p>Working Conditions:</p> <ul style="list-style-type: none">• Ability to work effectively in a team environment. <p>Physical Effort:</p> <ul style="list-style-type: none">• Climate-controlled clinic with comfortable temperatures and humidity levels.• Well-lit and ventilated workspace.• Ergonomic chairs and equipment to reduce strain and discomfort.

	Name	Designation	Date	Signature

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Prepared by	Dr. Yasir Rehman	Asst Prof	07/04/2024	
Reviewed by	Dr. Zahid Qayyum	Assoc Prof	07/04/2025	
Approved by	Dr. Shehzad Akbar	Prof/MD	07/04/2025	

Acknowledgment:

I have read and understood my position description. I understand that these responsibilities maybe modified to meet arising needs in the department

Employee:

Date: