



	<b>MTI - HAYATABAD MEDICAL COMPLEX</b>	Doc. No.	HMC-HRD-F-02
	<b>RECORD FORMAT</b>	Version No.	00
	<b>JOB DESCRIPTION</b>	Date	02-05-2022


<b>JD No.</b>	01-BME
<b>Job Title</b>	Biomedical Engineer (HOD Biomedical Engineering Department)
<b>Department</b>	Biomedical Engineering Department
<b>Reporting To</b>	Hospital Director

<b>Job Overview</b>	Biomedical Equipment Management, Need based assessments, Pre-requisite, Site preparation, Technical specifications, Selection of equipment & devices, Inspection, Installation, demonstration, calibration and validation, trouble shooting, maintenance & repair, condemnation, in short end to end disposal of biomedical equipment & devices.
<b>Duties &amp; Responsibilities</b>	Biomedical Equipment Management, Need based assessments, Pre-requisite, Site preparation, Technical specifications, Selection of equipment & devices, Inspection, Installation, demonstration, calibration and validation, trouble shooting, maintenance & repair, condemnation, in short end to end disposal of biomedical equipment & devices.
<b>Job Requirements / Hiring Criteria</b>	BSc/BE. Electronics/Bio medical Engineering from recognized institute.
	03 years' relevant experience in a reputable hospital.
	PGD in Procurement & Supply Chain Management PGD in Healthcare & Hospital Management PGD in international Trade Management with Import-Export Procedures with documentation PGD in Project Management Certificate in Sterile Process Management
	<b>Working condition :</b> <ul style="list-style-type: none"> <li>Office</li> <li>Filed</li> </ul>
<b>Working Environment</b>	<b>Physical Effort:</b> <ul style="list-style-type: none"> <li>Yes</li> </ul>

	Name	Designation	Date	Signature
<b>Prepared by</b>	Engr. Shah Faisal	HOD Biomedical Eng Dept.		
<b>Reviewed by</b>	Abid Ali	Manager HR		
<b>Approved by</b>	Shahzad Faisal	Hospital Director		

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#### Acknowledgment:

*I have read and understood my position description. I understand that these responsibilities maybe modified to meet arising needs in the department*

Employee:	Date:
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