



OFFICE OF THE HOSPITAL DIRECTOR
MEDICAL & TEACHING INSTITUTION HAYATABAD MEDICAL COMPLEX
PESHAWAR
VACANCIES ANNOUNCEMENT

Applications are invited for the following fixed pay posts / vacancies at Medical & Teaching Institution Hayatabad Medical Complex, Hayatabad Peshawar. The candidates must have domicile of Khyber Pakhtunkhwa / adjacent Tribal areas with the following condition.

A. ADMINISTRATIVE POSITION:

S. No.	Nomenclature of Post	Gender	Age (Yrs)	Qualification/Experience
1.	Manager IT (Fixed Pay)	Male / Female	Upto45	<p>a) M.Phil. / MS or equivalent degree in Computer Sciences.</p> <p>b) Preference will be given having International Data Base Course Certification.</p> <p>c) 05 years experience as a Network Administrator / Programmer / IT Manager</p> <p>d) In-depth knowledge of network topologies, protocols, tools and techniques, security features of different networking / security / products. Hand on experience regarding design/implementation of network security policies. Experience of Windows Platform/configuration management, troubleshooting of network devices (routers, switches, firewalls, IDS, IPS, load balancers, MCSE etc.</p>
2.	System Administrator (Fixed Pay)	Male/ Female	Upto40	<p>a) B.S. in Computer Engineering from a recognized university with valid PEC registration.</p> <p>b) Candidates having relevant certifications will be given preference.</p> <p>c) 03 years relevant experience in public/ private sector.</p> <p>d) Candidates having prior hospital experience will be given preference.</p>
3.	Asstt. Web Developer (Fixed Pay)	Male/ Female	Upto40	<p>a) 2nd Class in BCS (4Yrs) /BIT (4Yrs)</p> <p>b) Candidates having relevant certifications will be given preference.</p> <p>c) 02 years relevant experience in public/ private sector.</p> <p>d) Candidates having prior hospital experience will be given preference.</p>
4.	Audit Assistant (Fixed Pay)	Male/ Female	25-35	<p>a) M.B.A-Finance / M.Com / B.B.A (Hons.)- Finance / B.Com. (Hons.) from a recognized university.</p> <p>b) 01 year relevant experience in audit firm or multinational or any corporate environment.</p>
5.	Computer Operator (Fixed Pay)	Male/ Female	21-35	<p>a) Bachelor's Degree in Computer Sciences and Information Technology OR 2nd Class, Bachelor Degree in Arts along with 1 Year Diploma (DIT) in Computer from Board of Technical Education or its equivalent.</p> <p>b) 01 Year experience in relevant experience in relevant field</p>

B. CLINICAL POSITIONS

6.	<p>Specialist Registrars (Fixed Pay)</p> <p>a) ICU b) Gen. Medicine c) Plastic Surgery d) Oral and Maxillofacial Surgery. e) Gynae & Obs. f) Radiology (Evening Shift)</p>	Male / Female	30-45	<p>a) M.B.B.S /B.D.S or equivalent qualification recognized by PM&DC and; b) F.C.P.S or equivalent in respective subject; or other equivalent level III qualification in the specialties approved by the SRC & Recognized / Registered by the PM&DC. c) For Radiology, D.M.R.D / M.C.P.S qualified can be considered if F.C.P.S qualified are not available. d) The services of selected candidate will be for a period of 01 year further extendable upon the approval of the BoG, MTI/HMC for maximum 03 years.</p>
7.	<p>Cardiac Consultant Anesthetist (Fixed Pay)</p>	Male/ Female	30-40	<p>FIRST PREFERENCE: FCPS/MD in Anesthesia. SECOND PREFERENCE: MCPS/Diploma in Anesthesia. EXPERIENCE: 3years of experience with FCPS / MD. OR 5 years of experience with MCPS/Diploma <i>Candidates with experience in Cardiac Anesthesia will be preferred.</i></p>
8.	<p>Medical Perfusionist Heart Lung (Fixed Pay)</p>	Male / Female	30-40	<p>FIRST PREFERENCE: BS in Perfusion Science. SECOND PREFERENCE: Diploma in Cardiac Perfusion. EXPERIENCE: 3 years of relevant experience with BS. OR 5 years of relevant experience with Diploma. <i>Candidates with experience in Cardiac Anesthesia will be preferred.</i></p>
9.	<p>Trainee Registrars (Fixed Pay)</p> <p>a) ICU b) Radiology (Evening Shift)</p>	Male / Female	25-40	<p>a) M.B.B.S or equivalent from recognized university or equivalent qualification recognized by PM&DC. b) F.C.P.S Part-II training completed c) For Radiology ▪ FCPS Part-II completed. ▪ MCPS Radiology course completed OR ▪ DMRD Radiology course completed OR ▪ Medical Officer with at least two (02) years' experience in Radiology Deptt. of any tertiary care Teaching Hospital can be considered. d) The services of selected candidate will be for a period of maximum 3 years.</p>
10.	<p>Dental Surgeon (Fixed Pay)</p>	Male / Female	25-35	<p>a) B.D.S or equivalent qualification recognized by PM&DC.</p>
11.	<p>Institutional Medical Officer- A&E (BPS-17 Equivalent)</p>	Male / Female	25-35	<p>a) M.B.B.S or equivalent from recognized University or equivalent qualification recognized by PM&DC. b) Minimum of 2 Years of Experience is required in Accident and Emergency with Medical and Surgical Specialties. c) Candidate having valid certificate in PTC (Primary Trauma Care), ATLS (Advance Trauma Life Support) & BLS (Basic Life Support) will be given special preference.</p>

C. MANAGEMENT TRAINEES (Paid):

S.No.	Departments	Gender	Age	Qualification
12.	Human Resources	Male / Female	23-30	MBA / MPA / B.B.A(Hons.) in HR from a recognized university.
13.	Supply Chain			M.Com / MBA from a recognized university.
14.	Civil Works			B.Sc.- Civil Engineering / Architecture from a recognized university.
15.	Facility Management			B.Sc. in Civil Engg. / MBA / MPA /B.B.A (Hons.) from a recognized University.
16.	Biomedical Engineering			Degree in Biomedical Technology/ Engineering from a recognized university.

Eligibility Criteria for Management Trainees:

a) Fresh Candidate however candidates having experience will be given preference.

b) CGPA: 3.0 and above.

c) Must have completed degree in the years from 2015-2017.

TERMS & CONDITIONS:

1. Applications accompanied with complete bio-data and *academic / experience / domicile certificates* along with *02 recent photographs* and *CNIC photocopy* duly attested must reach the **Pre-Recruitment Section-HR Department - MTI/HMC** within **(02 Weeks)** of the publication of this advertisement on a prescribed form.
2. Application Forms are available on HMC website i.e.; <http://www.hmckp.gov.pk/downloads.php> and will be submitted in the **(Pre-Recruitment Section-HR Department - MTI/HMC)** along-with **Bank Draft / Payment Order** in favor of **Hospital Director-MTI/HMC** or through direct deposit in **Bank of Khyber, Phase III Chowk, Branch Code 0128, A/C Number# 0128000003205009** as per the payment details given below:

Description	Payment
Sr. 01 to 11	Rs.500/-
Sr. 12 to 16	Rs.200/-

3. The applications dully completed with supported attested documents should reach personally or through registered couriers service to undersigned on or before due date of closing.
4. Only shortlisted candidates will be called for interview. Short listing will be done either by written test or by their pre-interview marks or both.
5. Their services will be governed, under the Khyber Pakhtunkhwa Medical & Teaching Institutions Reform Act 2015.
6. **If the closing date fixed for the receipt of application form falls on an official holiday, the next working day shall be considered as the closing date.**
7. **An application after the closing time and date shall stand rejected.**
8. The Scrutiny Committee shall be competent to reject applications which are incomplete. However the aggrieved candidates can appeal to the competent form of HMC for review. The decision of the competent form there of shall be final.

9. Experience Marks will be given to only those candidates who have experience in relevant subject / field.
10. Any candidate may be disqualified or excluded from interview if he/ she were (a) *Convicted by the court* of law. (b) Dismissed from public service. (c) Knowingly furnishes any false information. (d) Suppresses any information which may lead to his/ her disqualification. (e) Attempts to obtain support for his/ her (candidature by improper means). (f) Submits forged certificates. (g) Tempers with the entries in his/ her age and academic certificates. (h) Misbehaves in the interview.
11. Original documents should be produced at the time of interview.
12. No TA/DA is allowed for Test / Interview.
13. Written statement on judicial stamp paper will be taken from selected candidates that they will not approach any office or court of law for regularization of their service.

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